



Rental Questions

What is the price to rent Clymont Hall?

- Full Weekend Package \$1500 + GST
- One Day Main Banquet Room \$700 + GST
- South Meeting Room (10 hours) \$300 + GST
- BBQ Shack (10 hours) \$300 + GST
- Please see rental contracts for more details and options.

What amounts are due to Clymont Hall for a rental?

- Hall rental – due with rental contract to reserve date
- Overholding Charge - \$500 due 30 days prior to event
- Damage Deposit - \$1,000 due 30 days prior to event
- Catering Deposit (if required) – due 30 days prior to event

Will my damage deposit and overholding cheque be cashed?

- Yes, both the damage deposit and overholding cheques will be cashed. After the event, the cheques will be refunded if all conditions have been met as per the contract.

Are long weekends available to the public?

- Yes, long weekends are available to the public
- What is the capacity of the hall? 300 people

When can we get access to Clymont Hall for my event?

- Caterers open the hall at 10:00am on Friday and 12:00pm on Saturday. Please contact Marilyn Saramaga 780-470-0006, Shirley Snyders 780-470-0496, or Jennifer Hale 780-987-2549 if the hall is not open for your event.

Are the renters responsible for clean up?

- For a main hall rental, the renters are responsible for taking down and removing all decorations and must also remove all liquor Saturday night if applicable. Clymont Hall will clean up everything else.
- For bbq shack rentals and southroom rentals, the renters are responsible for clean up.



Alcohol Related Questions

What are the requirements when having alcohol at a function?

- PAL Insurance
- Liquor license
- Ticket seller for cash bar
- Receipt from liquor purchase (must be attached to liquor license and displayed on corkboard in bar)

What are the requirements on the PAL insurance certificate?

- Minimum of \$2,000,000 liability
- Additional insureds must state Parkland County and Clymont Community League.

When can the alcohol be delivered to Clymont Hall?

- Alcohol can be delivered anytime after 12:00pm on Saturday. No alcohol is permitted on the premises prior to that time. Liquor on McLeod in Spruce Grove has keys to the hall and can deliver anytime on Saturday.

Do we have to supply bartenders?

- Clymont Hall will supply bartenders.

Will the bartenders accept money at the bar?

- Bartenders cannot accept money at the bar. If there is a cash bar, a ticket seller must be provided by the renter.

How old does the ticket seller have to be?

- The ticket seller must be at least 18 years of age.

Can the bartenders use 40oz or 60oz bottles of alcohol?

- Yes, any size bottles are fine.

Does Clymont Hall provide wine glasses?

- Wine glasses can be rented from the hall at a charge of \$0.50 each at the time that the catering contract is finalized.



Amenity Related Questions

Will we have access to the kitchen in Clymont Hall?

- No, there is no access to the kitchen permitted at anytime with any rental.

Does Clymont Hall have dimmer lighting?

- Yes, dimmer lighting is available.

What is provided on the stage for the DJ?

- Number of standard outlets: 6
- Number of 220 outlets: 1
- Size of stage: Front - 38' long x 3 ½" deep Back - 23' long x 10 ½" deep

How many chairs does Clymont Hall provide?

- There are 350 chairs.

Can the chairs and tables from Clymont Hall be set up outside at the gazebo.

- No, neither the chairs nor tables from Clymont Hall can be removed from the hall. Chairs and tables need to be rented to be set up outside.

Does the gazebo have a P.A. system?

- No, a P.A. system needs to be supplied for use in the gazebo.

What amenities are in the BBQ shack?

- 3 BBQs
- Pancake Griddle
- Fridge
- Freezer
- Outside tap on hall provides potable water but no hot water

Decorating Related Questions

What is provided for decorating purposes?

- Hooks are provided on the wall and ceiling for decorating. No tape, tacks, sticky tack, or any other adhesive can be used. There are 12 hooks on the north and south wall, 22 hooks on the west wall, and the hooks are 8 feet high. The ceiling hooks are movable.

Can tables be set up on the dance floor?

- Tables can be set up on the dance floor with mats provided by the hall but this reduces the dance floor area as the tables are not taken down until the end of the event.

Can the head table be set up on the stage?

- Due to safety issues, the head table must be set up on the dance floor and the DJ is set up on the stage.

Catering Related Questions

Can we hire a caterer of our choice?

- At this time, only in house catering is permitted.

Do the caterers offer taste testing?

- Unfortunately, taste testing is not available at this time.



Camping Related Questions

Are there hookups at the camping area?

- No hookups are provided at the camping area.

Are there washrooms to use at the camping area?

- The skate shack washrooms are available to use.

What if the camping area gets full?

- Camping is permitted at the back of the parking lot if the green space camping area is full.

When is the camping area available?

- For full weekend packages, camping for your event is available from the Wednesday prior to your event to the following Tuesday. Please contact Shirley at 780-470-0496 to have the camping area unlocked.

Measurements

Main Hall

- 80' x 60'
- Ceiling: 14' high with movable hooks for decorating
- Dance floor: 40' x 40'
- Stage: Front - 38' long x 3 ½" deep Back - 23' long x 10 ½" deep

Round Tables

- 35 available
- 5' in diameter x 29 ½" high

Rectangle Tables

- 20 available
- 8' long x 2' wide x 29 ½" high

Head Tables

- 4 available
- 8' long x 3' wide x 29 ½" high

Cake Table

- 29 ½" x 29 ½" x 29 ½" high

Chairs

- 350 available
- 32" from floor to top of back
- 16" from floor to the seat
- 16" wide at widest point

Display Case

- Left side (by entrance) – 98" wide x 12 ½" deep x 49" high
- Right side – 91" wide x 5" deep x 51" high