



Clymont Community League

Catering Summary 2016

Event Information:

Event: _____

Date of Event: _____

Contact Person: _____

Phone Number: _____

Catering Deposit: Please choose one of the following required Catering Deposit amounts based on the number of plates being ordered for dinner. Catering Deposit is required at least 30 days in advance of the Renter's function.

150 +	200 +	250 +
\$3000.00 deposit	\$4000.00 deposit	\$5000.00 deposit

Meal Information:

Caterer: _____ Serving Time for Dinner: _____ pm.

Late Lunch for: _____ people. Serving Time for Late Lunch: _____ pm.

Number of Adults	
Number of Children (5 – 8)	
Number of Children under 5	
TOTAL:	

Please list any **ALLERGIES**, special requests or any medical concerns that Clymont Community League Catering Staff should be aware of: _____

_____.



Clymont Community League

Catering Summary 2016

Clymont Dinner Menu:

Adult - \$30.00 per plate	GST and a 15% gratuity will be added to all prices.
Child (5 – 8 years) - \$15.00 per plate	No Outside food is allowed.
Children under 5 years old – Free	Prices subject to change.

Functions will be charged for a minimum of 150 catered guests.

<u>Main Meat Dish</u>	<u>Extra Meat Dish (OPTIONAL) (\$4.00 per plate)</u>	<u>Starch/Potato</u>	<u>Salads</u>	<u>Vegetables</u>	<u>Desserts</u>
<u>Please Choose 1</u>	<u>Please Choose 1</u>	<u>Please Choose 1</u>	<u>Please Choose 1</u>	<u>Please Choose 1</u>	<u>Please Choose 1</u>
▼	▼	▼	▼	▼	▼
Roast Beef	Lemon Pepper Chicken	Whipped Potatoes	Cesar Salad	Peas and Carrots	Black Forest Cake
Oven Roasted Turkey	Teriyaki Chicken	Oven Roasted Potatoes	Tossed Salad	Corn	Strawberry Shortcake
Baked Ham	Meatballs with Gravy	Scalloped Potatoes	■	Glazed Carrots	Chocolate Trifle
■	Sweet and Sour Meatballs served with rice	PEROGIES or CABBAGE ROLLS (optional addition) (\$2.50 per plate)	■	Bean Medley	Fruit Crisp with Ice Cream

Each Meal is served Buffet Style and will also include:

One CHEF'S CHOICE SALAD, COFFEE AND TEA,

ASSORTED PICKLE TRAY AND FRESH ROLLS & RYE BREAD

LATE LUNCH \$7.00 per person

Assorted Cold Sliced Meat Tray	*	Cheese Tray	*	Fresh Veggies and Dip
Assorted Pickle Tray	*	Fresh Dinner Rolls	*	Coffee and Tea



Clymont Community League

Catering Summary 2016

Bartender Information:

Bartenders will only accept tickets at the bar. Renter must provide ticketseller, tickets and float, if hosting a cash bar.

BAR OPENS @ _____ PM. WINE SET ON TABLES (YES/NO) _____ @ _____ PM.

BAR IS (OPEN _____) OR (CLOSED _____) FOR DINNER

BAR IS (OPEN _____) OR (CLOSED _____) FOR SPEECHES

Special Requests for Bartenders: _____.

Corona in the Bar: (requires extra limes): Yes _____ (or) No _____.

Time of Liquor delivery to Function: _____.

CORKAGE FEE OF \$6.00 FOR _____ PEOPLE WILL BE ADDED TO BILL.

Renter must provide **LIQUOR LICENCE, TILL RECEIPT** (of all liquor purchased) and **PAL INSURANCE CERTIFICATE** before bar can open up for service.

Linen Charges:

Item	Price (\$)	Quantity (#)	Colour
Head Table Cloths	\$4.00 each		
Round Table Cloths	\$4.00 each		
Gift Table Cloths	\$4.00 each		
Guestbook Table Cloths	\$4.00 each		
Cake Table Cloth	\$4.00 each		
Napkins	\$0.50 each		

Miscellaneous Items:

HEAD TABLE SKIRTING (\$30.00/function) TO BE USED:

(YES) _____ (NO) _____

WINE GLASSES (\$0.50 each) TO BE USED:

(YES) _____ (NO) _____

MESSAGE ON OUTSIDE SIGN TO SAY:

Renter's Responsibilities:

It is the responsibility of the Renter to read and follow all rules and regulations outlined in the Rental Agreement. It is the responsibility of the Renter to inform their Agents (Decorators, Wedding Directors, Bands, Disc Jockeys, etc) of the rules, regulations and times to vacate.